



Green Iowa AmeriCorps



2022 OUTSTANDING PROGRAM OF THE YEAR
America's Service Commissions



AmeriCorps

2025 Summer Position Descriptions University of Northern Iowa Tallgrass Prairie Center 2412 W. 27th Street, Cedar Falls, Iowa

This site is hiring to fill the following positions:

- Two summer AmeriCorps members

Terms:

Position Type	Service Length	Hour Commitment	Living Stipend	Segal Education Award
Minimum Time (MT)	3-mo	300 hours (27-30 hours/week)	\$3,000/term (\$1,090/mo)	\$1,565.08/term

Term Commitment: Monday, June 2nd, 2025 – Friday, August 15th, 2025

- **Living Allowances** are distributed evenly in monthly installments by the University of Northern Iowa over the course of the service term and pro-rated for months where members are not serving the full month. *Please note this is taxable income and the monthly installments will vary depending on how you fill out your tax information.*
- **Segal Education Awards** are contingent upon successful completion of the program. Education Awards can be used to pay for college or technical school, pay back qualified student loans and more. For more information about the Segal Education Award please visit: americorps.gov/members-volunteers/segal-ameriCorps-education-award
- Flexible time off is available throughout the term of service. *Members are responsible for managing their hours to ensure they meet the minimum hour requirement to complete their service term successfully.*
- Outside employment and school attendance is allowable during off hours.

Green Iowa AmeriCorps | Summer Member Host Site Position Description(s)

- **Program Benefits:** Monthly living stipend distributed by UNI, [Segal Education Award](#) upon successful completion, [AmeriCorps Member Assistance Program \(MAP\)](#), Federal loan deferment, Public Service Loan Forgiveness Qualification, and interest accrual repayment, training and certifications, individualized professional development opportunities and funding. Members may also qualify for healthcare and childcare through the program - ask program staff for details.

Host Site Overview: The Tallgrass Prairie Center is a nationally recognized center for ecological restoration of the tallgrass prairie ecosystem. Our mission is empowering people to value and restore resilient, diverse tallgrass prairie. We conduct research and provide technical support for roadside vegetation managers, farmers, conservation professionals, and native seed stakeholders. We are also responsible for the restoration and management of Irvine Prairie, a 77-acre prairie in Benton County, and 64 acres of university grounds near the TPC encompassing prairie, woodland, and native seed production plots. In early 2021, the TPC was given responsibility for management and promotion of the UNI Biology Preserves.

GIA Performance Metrics *Members work in collaboration with the host agency to complete these metrics.*

- **Educational Programming** engaging participants in environmentally-focused lessons and activities.
- **Community Outreach** engaging outside volunteers in service activities

Site Supervisor(s): Laura Jackson, Director, and Kristine Nemec, Roadside Program Manager

Minimum Qualifications:

- At minimum members must be high school graduates, GED recipients, or working on attaining a high school diploma or GED during their term of service
- Be 17 years or older (no upper age limit)
- Pass a national service criminal history check
- Hold one of the following U.S. citizenship statuses: US citizen, US National, Lawful Permanent Resident
- Have a valid driver's license or other government issued photo identification

Position: Two Summer Members

Position Outline: This position will allow members to learn and expand on their skills and abilities in the field of ecological restoration. Members will assist TPC staff with fieldwork such as maintaining prairie seed production plots and recording information about plant

Green Iowa AmeriCorps | Summer Member Host Site Position Description(s)

establishment on farms. Each member will have a cubicle with a computer in the AmeriCorps room at the Tallgrass Prairie Center.

Member Duties:

- Learn native plant and weed ID skills to help landowners and TPC with their land management projects; training provided by Tallgrass Prairie Center staff
- Travel to Prairie on Farms sites and document plant establishment; collect data, take pictures of sites
- Use GPS to determine areas with noxious weeds at Prairie on Farms sites and GIS to map locations of weeds
- Plant Materials Program
 - Land management activities
 - Root rot workdays
- Assist with outreach and education events
- Assist with documenting monarch butterflies and milkweed plants in roadside vegetation inventory in nearby Iowa counties
- Assist with annual distribution of prairie seed to county roadside programs, if it occurs during the summer at the Tallgrass Prairie Center
- Assist with taking photos and videos for public outreach
- Complete Green Iowa AmeriCorps performance metrics in collaboration with host site
- Maintain records of service projects in Green Iowa AmeriCorps Reporting Logs
- Submit Quarterly Reports of activities
- Maintain a detailed timekeeping record of service hours and activities
- Complete a Professional Development Project
- Participate in mandatory AmeriCorps Trainings (Orientation and Life After AmeriCorps Training)

The ideal candidate will possess the following skills:

- Strong written and oral communication skills
- Small-team teamwork skills
- Ability to walk at least a mile while walking over rough terrain
- Ability to lift and carry up to 35 pounds of seed
- Comfortable interacting with a variety of people from different backgrounds and age groups
- Attention to detail and safety guidelines
- Strong record-keeping and reporting skills
- Organized
- Self-motivated
- Punctual
- Accountable

Green Iowa AmeriCorps | Summer Member Host Site Position Description(s)

Members can expect to gain the following skills/experiences in this position:

- Plant identification
- Experience with land management fieldwork
- Experience with using GPS and GIS to create maps
- Experience with environmental education and outreach

Green Iowa AmeriCorps is committed to fostering an inclusive, diverse, and equitable culture and are striving to include these practices within our organization and work across Iowa. We believe embracing diversity creates lasting impacts on communities, where people are valued for who they are and their own unique experiences. It is vital to our mission to foster a culture where our service members and community partners feel valued, supported, and included in every aspect of service. We commit to using these practices in our passion for environmental stewardship.

To apply:

Complete the application on the Green Iowa AmeriCorps website at greeniowaamericorps.org/open-positions and select Tallgrass Prairie Center as the host site where you would like to serve. Contact GreenIowaAmeriCorps@uni.edu with questions.

